



APPLICATION PROCESS FOR NEW DEA REGISTRANTS

STEP 1. Apply for your state medical and/or controlled substance licenses/registrations.

- Determine if [your state](#) requires you to have a separate controlled substance license.
- Apply for your state license and state controlled substance license (if required) and have them available.

Note: Federal registration by DEA is based on applicant’s compliance with applicable state and local laws.

STEP 2. Gather your application materials.

- See [Appendix I](#) for application requirements.
- Contact your superior or agency officer to verify that your laboratory is exempt from paying the DEA registration fee. Federal, state and local government officials, including those in the public health laboratories, are exempt from the DEA registration fee.

Note: Contractor-operated institutions are not exempt from the fee.

STEP 3. Select your method of application for DEA registration.

Online Application (Recommended)	Paper Application (Form 225)
<ul style="list-style-type: none"> <input type="checkbox"/> Access application at https://apps.deadiversion.usdoj.gov/webforms/jsp/regapps/common/newAppLogin.jsp <input type="checkbox"/> Select Business Category as “Analytical Lab” located under Form 225 <input type="checkbox"/> Click “Begin” button 	<ul style="list-style-type: none"> <input type="checkbox"/> Access application at https://www.deadiversion.usdoj.gov/drugreg/reg_apps/225/225_form.pdf <input type="checkbox"/> Section 2: Select “Analytical Lab” as Business Activity

STEP 4. Complete your application.

Personal/Business Information

Provide the following business and personal information:

Business Information

- Business name
- Address
- Tax ID (or SSN if not available)
- Phone Number

Point of Contact Information

- Full Name
- Address
- Phone Number

Note: Business address must be the address of fee exempt institution.

Certification for Fee Exemption (Government Only)

Provide the information of your certifying official:

- Name of fee exempt institution
- Certifying official name and title (other than the applicant)
- Certifying official email and phone number
- Certifying official signature

Business Activity/Schedules

- Select the drug schedules that apply. See [Appendix I](#) for drug schedule information.
- Check the appropriate box if you require official order forms to only purchase schedule I & II from suppliers (Order form books will be issued after approval of your DEA registration).

State License(s)

Provide your license information:

State License Information

- State license number
- State license state
- Expiry date

Controlled Substance information

- State controlled substance number
- Expiry date

Liability Information

- Provide liability information pertaining to controlled substances in the applicant's background.

Payment Information

(For Non-government Laboratories)

Pay the registration fee of **\$244 for one year** with either of the following:

- Visa or MasterCard, American Express, or Discover Card (Online applicant).
- Check that is made payable to "Drug Enforcement Administration" (Paper applicant).

Note: Do not use third-party checks or checks drawn on foreign banks. Application fees are not refundable.

STEP 5. Verify your information.

- Confirm the information you provided in the application

STEP 6. Submit your application.

Online Application (Recommended)	Paper Application (Form 225)
<ul style="list-style-type: none"><input type="checkbox"/> Submit application online<input type="checkbox"/> You will receive a submission confirmation<input type="checkbox"/> Print and keep copies (paper or PDF) for your records	<ul style="list-style-type: none"><input type="checkbox"/> Keep a copy of the application<input type="checkbox"/> Send your application via US Postal services to: DEA Headquarters ATTN: Registration Section/ODR PO Box 2639 Springfield, VA 22152-2639

ADDITIONAL INFORMATION

Registration Support

For more information:

- Visit: https://www.deadiversion.usdoj.gov/drugreg/reg_apps/225/225_instruct.htm#1
- Call: 1.800.882.9539 (8:30 am - 5:50 pm ET)
- Email: DEA.Registration.Help@usdoj.gov

Locate field registration specialists at <https://apps2.deadiversion.usdoj.gov/contactDea/spring/main?execution=e2s1>

DEA Certificate

- Check that your **certifying official** or **point of contact** and **business information** are both listed when you receive your certificate.
- The DEA can send out inspectors to verify that security is in place before issuing license.

DEA License Renewal (Form 225-A)

- Renewals are only available online at <https://apps.deadiversion.usdoj.gov/webforms/renewalAppLogin.do>
- Annual renewal is due on the anniversary of the initial approval.

APPENDIX I. Schedule and Drug Codes

For more information, visit www.deadiversion.usdoj.gov/schedules/index.html, 21 CFR 1308, or call 1.800.882.9539.

SCHEDULE 1 NARCOTIC & NON-NARCOTIC	CODE	SCHEDULE 2 NARCOTIC & NON-NARCOTIC	CODE
3,4-Methylenedioxyamphetamine (MDA)	7400	Amobarbital (Amytal, Tuinal)	2125
3,4-Methylenedioxymethamphetamine (MDMA)	7405	Amphetamine (Dexedrine, Adderall)	1100
4-Methyl - 2,5 - Dimethoxyamphetamine (DOM, STP)	7395	Cocaine (Methyl benzoylecgonine)	9041
4-Methylaminorex (cis isomer) (U4Euh, McN-422)	1590	Codeine (Morphine methyl ester)	9050
Alphacetylmethadol (except LAAM)	9603	Dextropropoxyphene (bulk)	9273
Bufotenine (Mappine)	7433	Diphenoxylate	9170
Marihuana / Cannabidiol	7360	Fentanyl (Duragesic)	9801
Diethyltryptamine (DET) (7434	Hydrocodone (Dihydrocodeinone)	9193
Difenoxin 1MG/25UG AtSO4 /DU (Motofen)	9167	Hydromorphone (Diaudid)	9150
Dimethyltryptamine (DMT)	7435	Levo-Alphacetylmethadol (LAAM)	9648
Etorphine (except HCL)	9056	Levorphanol (Levo-Dromoran)	9220
Gamma Hydroxybutyric Acid (GHB)	2010	Meperidine (Demerol, Mepergan)	9230
Heroin (Diamorphine)	9200	Methadone (Dolophine, Methadose)	9250
lbogaine	7260	Methamphetamine (Desoxyn)	1105
Lysergic acid diethylamide (LSD)	7315	Methylphenidate (Concerta, Ritalin)	1724
Mescaline	7381	Morphine (MS Contin, Roxanol)	9300
Marihuana	7360	Opium, powdered	9639
Methaqualone (Quaalude)	2565	Oxycodone (Oxycontin, Percocet)	9143
Normorphine	9313	Oxymorphone (Numorphan)	9652
Peyote	7415	Pentobarbital (bulk) (Nembutal)	2270
Psilocybin	7437	Phencyclidine (PCP)	7471
Tetrahydrocannabinols (THC)	7370	Secobarbital (Seconal, Tuinal)	2315

SCHEDULE 3 NARCOTIC & NON-NARCOTIC	CODE
Anabolic Steroids	4000
Barbituric acid derivative	2100
Benzphetamine (Didrex, Inapetyl)	1228
Buprenorphine (Buprenex, Temgesic)	9064
Butabarbital	2100
Butalbital	2100
Codeine combo product (Empirin)	9804
Dihydrocodeine combo product (Compal)	9807
Dronabinol in sesame oil soft cap (Marinol)	7369
Gamma-Hydroxybutyric Acid preparations (Zyrem)	2012
Hydrocodone combo products (Lorcet, Vicodin)	9806
Ketamine (Ketaset, Ketalar)	7285
Morphine combo product	9810
Nalorphine (Nalline)	9400
Opium combo product (Paregoric)	9809
Pentobarbital suppository dosage (FP3)	2270
Phendimetrazine (Plegine, Bontril)	1615
Thiopental	2100

SCHEDULE 5 NARCOTIC & NON-NARCOTIC	CODE
Codeine preparations (Robitussin A-C, Pediacof)	9050
Pyrovalerone (Centroton, Thymergix)	1485

SCHEDULE 4 NARCOTIC & NON-NARCOTIC	CODE
Alprazolam (Xanax)	2882
Barbital (Veronal, Plexonal)	2145
Chloral Hydrate (Noctec)	2465
Chlordiazepoxide (Librium)	2744
Clonazepam (Klonopin)	2737
Clorazepate (Tranxene)	2768
Diazepam (Valium)	2765
Flurazepam (Dalmane)	2767
Lorazepam (Ativan)	2885
Meprobamate (Milltown, Equanil)	2820
Midazolam (Versed)	2884
Oxazepam (Serax, Serenid-D)	2835
Phenobarbital (Fastin, Zantryl)	2285
Phentermine	1640
Temazepam (Restoril)	2925
Zolpidem (Ambien, Stilnox)	2783

LIST 1 REGULATED CHEMICALS	CODE
** ONLY Manufacturers & Importers May Select List 1	
Ephedrine	8113
Phenylpropanolamine	1225
Pseudoephedrine	8112