

ISO Lab Mentorship Program

Benefits of Mentor/Mentee Collaborations

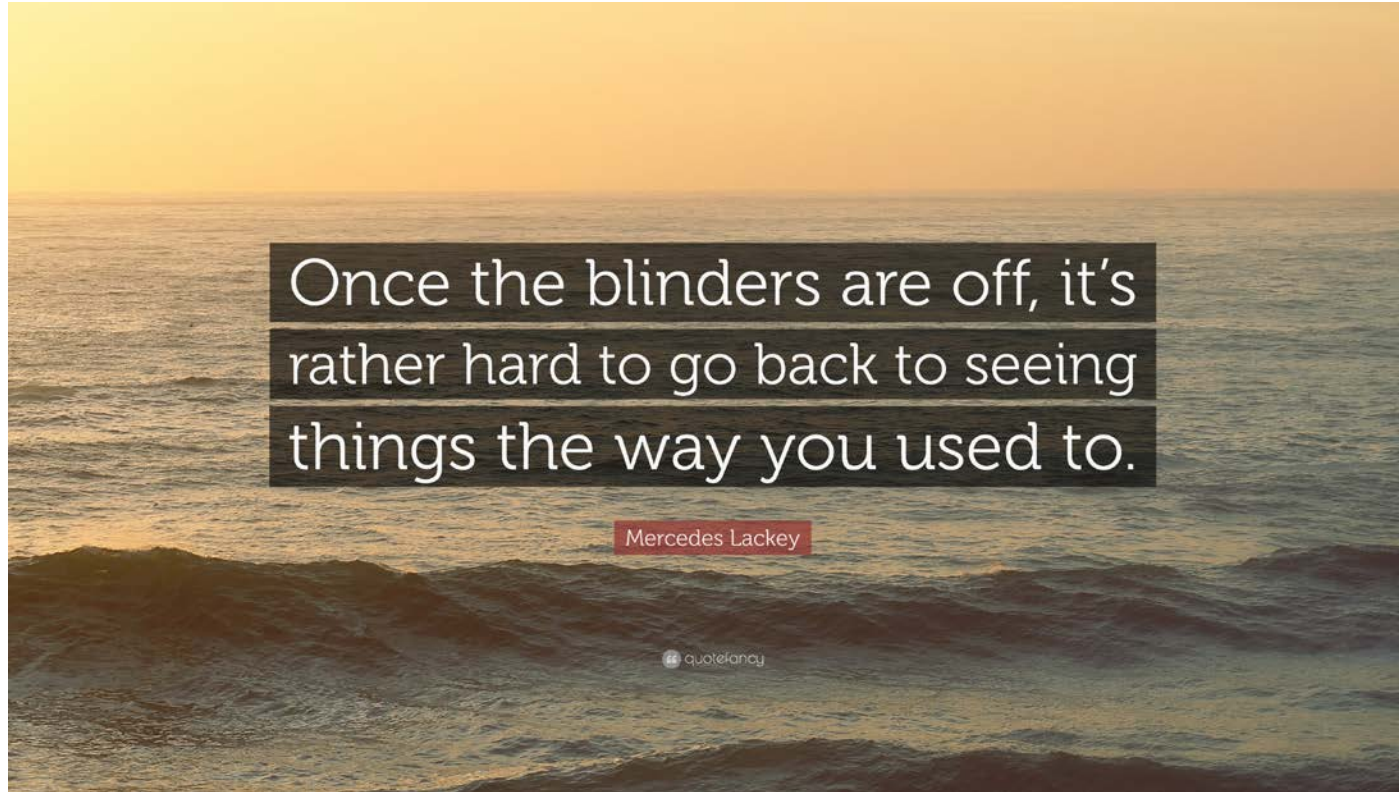
Effective Methods of Mentoring

- ▶ Regular communication (especially initially)
 - ▶ Schedule monthly or quarterly calls
 - ▶ email
- ▶ Visit a mentor
 - ▶ Best after you've initially tried drafting a few SOPs & worksheets
 - ▶ Best after you've initially thought about tracking traceability in the lab
 - ▶ Bring technical and supervisory/management representatives
- ▶ Request sample documents
 - ▶ Quality SOPs & records
 - ▶ Technical SOPs & records
- ▶ Have them review a sample of your documents
 - ▶ Quality & technical

What to ask your mentor

- ▶ Suggestions for trainers
- ▶ Definitions
 - ▶ Verification vs. validation
 - ▶ Intermediate checks vs. calibration
- ▶ How to tackle a specific requirement
 - ▶ i.e. pipette verification criteria
- ▶ How to address sampling
- ▶ How to address purchasing in government labs
- ▶ PT resources
- ▶ Equipment maintenance questions

Benefits to the Mentor



A good mentor has a perspective which allows consideration of alternate approaches to compliance.

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Thank you!

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