

MAILING LIST REQUEST



LIST CONTACTS

Currently, the APHL membership list contains over 1,300 members, including:

- 55 state and territorial public health laboratory directors
- key personnel in state public health laboratories
- county and city public health laboratory directors
- environmental and agricultural laboratory directors and personnel
- public health laboratory bench personnel
- CDC personnel and individual members who have an interest in public health or environmental public health laboratory science

FORMAT

The APHL membership list will be delivered by email in an Excel format and includes: name, organization and full address. **Does not include email addresses or titles.**

RATE

\$1,000 for one-time use

REQUIREMENTS

1. **The APHL membership list will be available to renter on a one-time only basis and is solely for the use of the renter as stated on request form.**
2. The mailing list may not be reproduced or retained in any format for subsequent use.
3. All of the information on the request form must be completed.
4. The final mailing piece must accompany the request form; faxed or mailed orders will be accepted pending receipt of mailing piece. Submission of mailing piece via email is also accepted.
5. The mailing piece must be of professional interest to a broad segment of APHL's members, as determined by APHL.
6. The mailing list renter shall use the mailing list information provided by APHL only for preapproved promotional or professional mailings. The mailing list renter agrees that the promotional piece supplied for approval with this request is the piece(s) that will be mailed.
7. Renter will make no claims that the mailing is in any way endorsed by APHL.
8. All sales are final.

RENTAL PROCEDURE

1. Complete the request form in full and remit to:
 - a) camille.walker@aphl.org
 - b) fax 240.485.2700; or
 - c) APHL, Attn: Membership
8515 Georgia Avenue, Suite 700
Silver Spring, MD 20910
2. Include with your order a copy or sample of the piece you intend to distribute.
3. Upon receipt of your order and approval of your mail piece, APHL will email the list to you.

DELIVERY

Two weeks (10 working days) are required to process orders.

QUESTIONS?

Email Camille Walker, Manager, Corporate Relations at camille.walker@aphl.org or call 240.485.2733

MAILING LIST REQUEST FORM



NAME DATE OF REQUEST

POSITION/TITLE

ORGANIZATION

ADDRESS

CITY STATE ZIP COUNTRY

PHONE FAX EMAIL ADDRESS

DATE REQUIRED:

SPECIAL REQUEST:

SAMPLE MAILING PIECE: Attached Will email to membership@aphl.org

SUSTAINING MEMBER: Yes No

I agree to use the Association of Public Health Laboratories' mailing list only one time, and solely for the agreed-upon mail piece. If found in violation of this agreement, we will pay the full rental fee again, plus a matching penalty fee, for each re-use of the list.

SIGNATURE DATE

PAYMENT

\$1,000 for one-time use of APHL membership mailing list. *Request will not be processed until payment is received.*

Check made payable to "APHL" (US funds drawn from a US bank)

American Express Visa MasterCard

We do not accept credit card information via email. If paying by credit card, please either fax or mail the completed application with credit card information. You may also email the application WITHOUT credit card information and call Drew Gaskins, Membership Specialist, at 240.485.2733 with credit card information for payment processing. Applications received via email with credit card information will not be processed.

REMITTANCE

Credit card and check payments must be mailed or faxed to:

Association of Public Health Laboratories
8515 Georgia Avenue, Suite 700
Silver Spring, MD 20910
fax 240.485.2700
phone 240.485.2745
membership@aphl.org

CREDIT CARD NUMBER EXPIRATION DATE

CARDHOLDER'S NAME CARDHOLDER'S SIGNATURE